



St. Anthony School

FAITH · FAMILY · FORWARD

2020-2021 COVID-19 SAFETY FAMILY PLAN

Overview

St. Anthony School has created a safety plan to reopen schools based on guidance provided by the Centers for Disease Control (CDC), the Milwaukee Health Department, the Wisconsin Department of Public Instruction (DPI), and the Sixteenth Street Clinic.

We have prepared for three possible instructional models: virtual, in-person, and a hybrid of both virtual and in-person learning. The model in place will reflect the current positivity rate of COVID-19 tests in our zip code; in-person or hybrid instruction will not occur unless it is safe to do so. Families will be notified of instructional model changes in advance to plan necessary accommodations for their child, i.e. childcare and/or transportation.

PART 1: VIRTUAL LEARNING

Launch

St. Anthony School will start the school year virtually to ensure the safety and well-being of our school community. The first day of instruction is **Monday, August, 31, 2020**.

- **MATERIALS PROVIDED**

- Material pickup will take place across our campuses on **Wednesday, August 26 - Friday, August 28, 2020**. Students will receive the following materials:
 - **K4:** Instructional packets/chromebooks
 - **K5-12th Grade:** Chromebooks, Curriculum-based materials necessitated by grade level

- **MATERIALS NEEDED AT HOME**

- In order to be successful in virtual learning, all students should have the following materials available at home:
 - **Internet Access**
 - Families are required to provide Internet access for their children to engage in virtual instruction. If internet access is of concern, please connect with the building principal.
 - Pencils and paper/notebooks
 - A quiet, distraction-free environment to engage in live lessons and activities

Virtual Instruction Protocols

St. Anthony's virtual instruction program will deliver as much of our curriculum as possible and to sustain a sense of belonging, community, and Catholic identity while continuing to engage students in positive social and emotional interactions with other children.

- **TEACHER EXPECTATIONS**

- Teachers will provide live, daily instruction aligned to the schedules shared by each campus/grade level.
- Teachers will provide training to students on how to access technology tools.
- Core curriculum/approved resources will be utilized.

- **STUDENT EXPECTATIONS**

- Students will log into Zoom at the start of each class period/day to access lesson learning objectives, classwork, expectations/directions, and resources.
- Students should utilize the video feature within Zoom to build relationships with students and teachers, seeing each other face to face is important.
- Students will complete an exit slip (formative assessment) at the end of each lesson.
- Students will engage in independent reading outside of class.
- The Student & Family Handbook policies and procedures are in effect during Virtual Learning in regards to attendance, behavior, academic integrity, and technology acceptable use policy.
- Students are prohibited from taking and/or sharing stills or videos of other students or teachers and their work. Inappropriate pictures/images used within virtual platforms will not be tolerated.
- Student attendance expectations
 - Student participation in live instruction and/or completion of daily independent work will constitute attendance for the day.

- **FAMILY EXPECTATIONS**

- Oversee student's schoolwork
- Communicate frequently with the student on progress
- Review addendum in Student/Family handbook

PART 2: SHIFT TO IN-PERSON/HYBRID INSTRUCTION

Daily Wellness

The following protocol will be in place in order to attend school in-person:

- **TEMPERATURE CHECKS**

- All students will receive a temperature check upon entering school buildings.
- Any student with a temperature of 100.4° or greater may not attend school.
 - Students with a temperature may not remain at school due to the risk of spreading infection and must be picked up promptly upon notification.
 - It is recommended that parents screen their children for symptoms prior to sending them to school each day.

- **OTHER SYMPTOMS/CONSIDERATIONS**

- Children and adults may not enter the school building if experiencing any of the following symptoms:
 - Temperature of 100.4° or greater
 - New or worsening cough or shortness of breath
 - Sore throat
 - Muscle aches
 - Direct contact with COVID-19 positive individual within 14 days

- **GENERAL WELLNESS**

- Based on guidance from the Wisconsin Department of Instruction, children should continue to receive routine medical care, such as wellness exams and vaccines to control preventable disease outbreaks.

Personal Protective Equipment: Masks

In accordance with Governor Evers' July 30, 2020 Emergency Order #1, St. Anthony School will require all students, staff, and visitors to wear masks inside of school buildings.

- The school will provide a cloth mask to each student. Students may bring their own mask to school.
- A limited number of extra masks will be available in the event that a child has lost or forgotten their mask.

- Masks may only be removed during meals.
- Masks may be attached to lanyards to prevent placing them on shared surfaces.
- Masks must be washed nightly to prevent the growth of bacteria.

In-Person Daily Operating Procedures

- **ARRIVAL/ENTRY PROTOCOL**

- Each campus will follow strict entry protocol to ensure the safety of students and staff.

ARRIVAL			
Grade	Recommended Arrival Time	Entrance	Special Instructions
K4-2	K4: 7:35 AM K5: 7:40 AM 1: 7:45 AM 2: 7:50 AM	K4: Parking door K5: Main door 1: Cafeteria 2: Main door	K4: Parent will meet teacher on playground K5-2: Students proceed directly to homeroom Student Drop Off/Pick Up will be shared by campus
3-5	3: 7:50 AM 4: 7:40 AM 5: 7:30 AM	3: Front/Main 4: Playground 5: TBD	Student Drop Off/Pick Up will be shared by campus
6-8	6: 7:30 AM 7: 7:40 AM 8: 7:50 AM	At the bottom of the hill by the cafeteria entrance	Student Drop Off/Pick Up will be shared by campus
9-12	7:45-8:00 AM	Main Office and South Office entrances.	Students will use both north and south entrances. Students should enter the entrance closest to their advisory classroom.

DISMISSAL		
Grade	Dismissal Time	Special Instructions
K4-2	3:00 PM	Students will exit out the front door or the parking door at 2:55. More details will be shared on the new dismissal process.
3-5	3:15 PM	<ul style="list-style-type: none"> ● Bus students will be dismissed from class at 3:10. ● Names of students will be inside the car window, and a staff member will enter the student's name into a Google Document presented on the classroom board. Students will exit out the front door or the playground door to meet families once their name has been called. ● Walkers will be dismissed at 3:30.
6-8	3:25 PM	<ul style="list-style-type: none"> ● Students who are getting picked up will exit out the bottom cafeteria door once their parent has entered the parking lot or drive-through space beginning at 3:20 pm. Names of students will be announced and projected in classrooms and students will not be allowed to leave until they see their name. ● Students who are riding the bus will be dismissed at 3:25 pm. ● Students who are in daycare will be dismissed at 3:30 pm. ● Students who are walking will be dismissed at 3:35 pm.
9-12	3:30 PM	Students will use both north and south entrances. Students who drive or are picked up will dismiss the bell. Students riding the bus will stage in the cafeteria/grey gym grouped by bus and will be dismissed when their bus arrives.

- Children and adults should put on their masks before entering the school campus.
- Everyone on campus, including parents, must practice physical distancing before, after, and during the school day.
- Upon entry into the school, students must receive a temperature check and use the sanitizing station in the doorways to disinfect their hands.

- If students have suspected COVID-19 symptoms, they will be placed in an isolation room/table with plexiglass dividers. Families will be called immediately to pick up the child and informed to have child tested. Child will stay home for at least 10 days.
 - Students and teachers will maintain six-foot distance upon entering the school building and when moving in the hallways.
 - Adults must contact the office prior to entering school buildings for essential purposes.
- **DISMISSAL PROTOCOL**
 - All students must wear masks when leaving the buildings and while on the campus.
 - Staff will give students specific instructions on how and when to leave the buildings.
 - Adults should stay in their vehicles when waiting for students to exit. If exiting the vehicle is necessary, please wear a mask and remain outside of the school building.
- **SOCIAL DISTANCING**
 - Desks will be arranged to adhere to social-distancing protocols.
 - Decals and tape will be used as markers to indicate where students may sit or stand throughout each building.
 - Student movement between classes will follow one-way flow through halls and stairways.
 - Students must follow directions from teacher and staff in order to move safely throughout the buildings and in classrooms.
 - Staff will limit the number of students using the restrooms at the same time.
 - Physical Education (PE) classes will, whenever possible, be held outside. Games and activities will reflect social distancing protocols.
- **SANITIZATION**
 - Students will sanitize hands when entering and exiting classrooms and at frequent intervals throughout the day.
 - Water fountains will be disabled to prevent the spread of infection.
 - Students may bring clear reusable drinking bottles filled only with water.
 - High-touch surfaces will be sanitized throughout the day.
 - Classrooms, bathrooms, offices, and hallways will be deep cleaned and sanitized daily.
 - Classroom materials will not be shared; each student will utilize his/her own materials.
- **CLASSROOM SETUP**
 - As a rule, students will not share materials. Any shared spaces will be disinfected after use.
 - Classrooms with desks will position the desks so that students will remain six feet away from each other and face the same direction.
 - Doors and windows (whenever possible) will be open.
 - Students who move to other classrooms in their cohorts will follow these procedures:
 - Wipe desk and chair before leaving
 - Follow one-way traffic pattern in hallways
 - Line up on spaces marked in hallways and wait to be invited in
 - Wipe new desk and chair upon arrival
- **MEALS**
 - All students will continue to receive breakfast and lunch at school.
 - Only bagged meals will be served.
 - K-8 students will be dining in classrooms, socially distanced
 - High School students will dine in the cafeteria.
 - Middle and High School cafeterias will have hanging plexiglass to create a barrier between food service workers and students picking up bagged lunches.
 - Birthday treats may not be distributed until further notice.

- **FIELD TRIPS/SPECIAL EVENTS**

- There will be no field trips, all school assemblies, large group meetings until further notice.

PART 3: CATHOLIC IDENTITY

As a Catholic school, spirituality remains an integral part of our mission and vision for our students to receive God's call in his or her life. St. Anthony School will make every effort to continue faith formation in our students through religious coursework and weekly Mass.

Mass Procedures

- **VIRTUAL**

- Mass will be conducted virtually every Friday at 12pm on Facebook Live

- **IN-PERSON**

- Mass will be conducted when it is safe to do so per Health Department lifting large group gathering limits.

PART 4: ILLNESS PROTOCOLS

Prevention

Students and staff should **stay home** if they are ill.

- **MONITOR FOR SYMPTOMS OF COVID-19**

Source: Department of Public Instruction

- | | |
|--|--|
| <input type="checkbox"/> Fever (temperature 100.4°F or higher) | <input type="checkbox"/> Muscle/body aches |
| <input type="checkbox"/> Cough | <input type="checkbox"/> Loss of sense of taste or smell |
| <input type="checkbox"/> Trouble breathing | <input type="checkbox"/> Runny nose or nasal congestion |
| <input type="checkbox"/> Chills | <input type="checkbox"/> Fatigue |
| <input type="checkbox"/> Nausea, vomiting, or diarrhea | |

- **PRACTICE PHYSICAL DISTANCING**

- If someone has been in **“close contact”** with a person who has tested positive for COVID-19, safety protocols require isolating for 14 days and monitoring symptoms.
 - “Close contact” is defined as:
 - Socializing within 6 feet of an infected person for 15 minutes or longer.
 - Having direct physical contact (touched, hugged, or kissed) an infected person.
 - Sharing eating or drinking utensils with an infected person.
 - Sharing a living space with an infected person.

Detection

- St. Anthony School protects the privacy of its students and staff, complying to all HIPPA regulations.
- Students who have been exposed to the virus or are experiencing symptoms may confidentially notify school administration.
 - Students and families will be referred to the Sixteenth Street Clinic.

Response

- Notify the school if your child is diagnosed with COVID-19.
- Notify the school if your child had contact with someone who you know was diagnosed with COVID-19.
- Keep students home from school if they are sick.
- Encourage good habits: frequent handwashing, covering coughs and sneezes, use of face coverings in public, and staying home as much as possible.

The following protocols are reflective of the current (8/20/20) guidelines from the **Center for Disease Control** and are subject to change.

- **UNTESTED: SYMPTOMATIC**

- Students who have not received a test proving or disproving the presence of COVID-19 but experience symptoms may return if the following conditions are met:
 - They have not had a fever for at least 24 hours.
 - Their symptoms have improved.
 - At least **10 days** have passed since symptoms first presented.

- **TESTED POSITIVE: SYMPTOMATIC**

- Students who have tested positive for COVID-19 may return to school if the following conditions are met:
 - They have not had a fever for at least 24 hours.
 - Their symptoms have improved.
 - At least **10 days** have passed since symptoms first presented.
- Students may return to school before 10 days have passed if the following conditions are met:
 - They have not had a fever for at least 24 hours.
 - Their respiratory symptoms have improved.
 - They have two negative COVID-19 test results in a row, at least 24 hours apart.

- **TESTED POSITIVE: ASYMPTOMATIC**

- Students may return to school 10 days after receiving a positive test result and have been released by a healthcare provider **OR** have received two negative test results in a row at least 24 hours apart.

- **TESTED NEGATIVE - SYMPTOMATIC:**

- Students who have tested negative for COVID-19 but are symptomatic may return to school when the following conditions are met:
 - Symptoms have improved.
 - They have not had a fever for at least 24 hours without the use of medication.

Source

Department of Public Instruction Guidelines for the Prevention, Investigation, and Control of COVID-19 Outbreaks in K-12 Schools in Wisconsin (<https://www.dhs.wisconsin.gov/publications/p02757.pdf>)

Disclaimer

Information is subject to change without notice if needed or advised.